



IMPORTANT

ANNOUNCEMENT



Cornerstone Presbyterian High School
74 ½ Miles Philip Goldson Highway
P.O. Box 232, Corozal District, Belize, C.A.

671-2614

CORNERSTONE PRESBYTERIAN HIGH SCHOOL IS SEEKING APPLICATIONS FROM
QUALIFIED AND DEDICATED INDIVIDUALS FOR THE FOLLOWING:

★ JOB OPPORTUNITY ★



MAINTENANCE WORKER (2)

SALARY:

According to ministry pay scale



REQUIREMENTS:

- Be in possession of at least a high school diploma.
- Previous experience in maintenance and repair work is preferred.
- Knowledge of basic plumbing, electrical, and general repairs.
- Physical ability to perform cleaning and maintenance tasks.



KEY RESPONSIBILITIES:



Building & Facility Maintenance:

Performing minor repairs on buildings and student furniture, maintaining plumbing/electrical systems, and keeping outdoor structures in top condition.



Equipment Operations:

Safely operating, fuelling, and maintaining power tools and landscaping machinery (e.g., mowers, blowers, trimmers).



Safety & Upkeep:

Clearing debris, disposing of garbage, and controlling pests to maintain a secure environment.



Support to Agriculture Program:

Assist in the care and feed of livestock of the school's agricultural program, any other duties as assigned to support in the upkeep of the agricultural program.



ESSENTIAL SKILLS:

- **Mechanical Aptitude:** Basic knowledge of carpentry, plumbing, and electrical systems.
- **Physical Stamina:** Ability to stand, lift heavy objects, and perform demanding manual labour for extended periods.
- **Attention to Detail:** Recognizing hazards and ensuring all property areas are clean and well-kept.
- **Record-keeping:** Meticulously maintain in writing an accurate record of inventory of all items and supplies. Be able to report to his immediate supervisor, both verbally and in writing, of all inconsistencies found as well as properly place orders of needed items and supplies with the vendor.



SUITABLE CANDIDATES NEED TO POSSESS THE FOLLOWING SKILLS AND ATTRIBUTES:

- 1 Have a holistic view and appreciation to our mission and vision as a Presbyterian School.
- 2 Maintain a personal appearance that is a Christian role model of cleanliness, modesty, and in agreement with school policy.
- 3 Be a Christian role model in attitude, speech and actions towards others. This includes being committed to God's biblical standards for conduct and character.
- 4 Excellent communication and interpersonal skills.
- 5 Ability to work independently and as part of a team.
- 6 Good organization and time management.
- 7 Strong problem-solving skills and attention to detail.



APPLICATION PROCESS:

The following documentation needs to be submitted for your application to be considered:

- a. Job application letter
- b. Two (2) letters of recommendation
- c. Certified copy of birth certificate
- d. Certified copy of social security card
- e. Medical certificate
- f. Recent police record
(or certified receipt of application)



**INCOMPLETE APPLICATIONS
WILL NOT BE CONSIDERED.**



REMUNERATION:

As per the school's pay scale structure.



Building Christian Character. Preparing for Life. Impacting Eternity.

